TakeCharge Greener Homes Program

Please complete this application to determine whether you may qualify for the TakeCharge Greener Homes Program. Please review the income requirements before continuing.

Personal Information and Application Security

This application requires applicant(s) to provide personal and sensitive information and should be completed and submitted by the homeowner and not by any other parties unless they are a trusted family member or impartial third party.

You are legally responsible for all information submitted in your name.

Risks of letting someone else complete your application:

- *Identity theft – your personal information could be misused for unauthorised purposes.*
- *Incorrect or false information – could lead to application denial, legal issues, or delays.*
- *Loss of privacy – your sensitive data (e.g., income, address) may be exposed, shared, or stored improperly.*

By continuing, you confirm that:

- *You understand the importance of protecting your personal information.*
- *All information provided is accurate and submitted by you or with your full knowledge and consent.*

***Remember:** never share passwords, banking details, or any information not explicitly requested on this application. TakeCharge will never ask for your banking details or passwords.*

You must submit this form and receive approval from TakeCharge to proceed through this program.

**All fields are mandatory.*

Step 1: Applicant Information

First Name _____ Last Name _____

Street Address _____

Mailing Address _____

City/Town _____

Postal Code _____ Province _____

Daytime Phone Number _____

Email Address _____

**Email is the preferred form of communication and will speed up the processing of your application. You may list an email of an impartial third party representative and authorize them to communicate on your behalf.*

Step 2: Electric Utility and Account Information

Who is your electricity utility? Please check your electricity bill to confirm your utility.

☐ Newfoundland Power ☐ Newfoundland and Labrador Hydro

**Please note that selecting the utility for which you are not a customer may delay the processing of your application.*

Electricity Account Number: _____

Step 3: Income Eligibility

Please carefully review the following chart to ensure you meet this program's income eligibility requirements. Eligibility is based on the number of people living in your household* and the adjusted net income** of you and your spouse or common-law partner.

**The number of persons living in the home is defined as the homeowner(s) (a maximum of two) and any other individuals living in the household year-round at the time of application. **Defined as notice of tax assessment form line 23600 (net income) less line 43500 (tax payable).*

Number of persons*	Income-Qualified**
1 persons	$37,375
2 persons	$73,600
3 persons	$104,650
4 persons	$131,100
5 persons or more	$136,850

Do you have a spouse or common-law partner?
☐ Yes ☐ No

Are you the homeownerr?
☐ Yes ☐ No

Is this your primary residence or a rental property?
☐ Primary ☐ Rental – *Only tenants with an established rental history of the applied unit for 12 consecutive months prior to application, combined with the presence of a fixed-term rental agreement continuing for a minimum of six (6) months, will be deemed eligible. Tenants living at the property must meet the program income eligibility requirements. Written consent from the landlord will be required.*

Do you have a spouse or common-law partner?
☐ Yes ☐ No *If yes, please complete the spouse first and last name.*

Spouse First Name

Spouse Last Name

How many people live in your household?

**The number of people living in the home is defined as any individuals living in the household year-round at the time of application.*

Based on the program guidelines, do you confirm that your household meets the program income requirements?

☐ Yes ☐ No

**If you select 'No,' you don't currently meet the program's income eligibility requirements and cannot continue with this application. You may still be eligible for other TakeCharge rebates.*

Required Documentation

Please include your Canada Revenue Agency (CRA) Notice of Assessment(s).

☐ I've included my Notice of Assessment(s).

Step 4: Home Energy Assessment

As part of the program requirements, applicants must complete both a free pre-retrofit and post-retrofit home energy assessment. These assessments are performed by a certified Energy Advisor and may be completed virtually or in person.

Do you agree to complete both assessments?

☐ Yes ☐ No

If you select 'No,' you may still be eligible for other TakeCharge rebates.

Step 5: House and Project Details

When was your home built?

☐ Before 2014 ☐ 2014 or later

Household Information

Current Primary Heating Fuel:

☐ Electric ☐ Oil

☐ Wood ☐ Propane

☐ Other (please specify):

Property Information

House Type: ☐ Detatched

☐ Mobile/Modular ☐ Attached

Existing Heating Equipment

Does your home currently have a heat pump installed?

☐ Yes ☐ No

Current Secondary Heating Source (if applicable):

☐ None ☐ Electric

☐ Oil ☐ Wood

☐ Propane

☐ Other (please specify):

Year house was built:

What is the square footage of your home (sq. ft.)? This is the square footage of all levels (above ground and below combined).

How many levels in your home? This includes levels above ground and below.

☐ 1 ☐ 1.5 ☐ 2

☐ 2.5 ☐ 3 ☐ 3.5

Products and Services of Interest

Based on the assessment findings, you may be eligible for one or more of the following. Not all upgrades are available for every home. Final eligibility will be determined following the pre-retrofit home energy assessment and in accordance with program requirements.

Please select the products and services you may be interested in: You may qualify for select programs listed below based on your application and program offerings in your area.

☐ Heat Recovery Ventilator (HRV) installation or upgrade

☐ Air sealing upgrade

☐ Attic insulation upgrade

☐ Basement wall insulation upgrade

☐ Basement ceiling insulation upgrade

☐ Single-head ductless mini-split heat pump installation

Step 6: Declarations

☐ I understand that if I am pre-approved for a TakeCharge Greener Homes Incentive, it will be held in my name for 120 days from the project pre-approval date. I have 120 days from the project pre-approval date to install the eligible product, complete a post-project energy audit, and submit all final documents as required.

☐ The information on this form is, to the best of my knowledge, accurate and complete. I acknowledge that this rebate does not constitute an endorsement or approval by Newfoundland Power, Newfoundland and Labrador Hydro, or their employees of any goods or services furnished or rendered in connection with this rebate. I agree to the terms and conditions of the TakeCharge Greener Homes Rebate Program.

☐ I authorize the Government of Canada, and the utilities operating on its behalf, to share my personal information on a need-to-know basis, including financial information such as the amount of any grant I received under this program and the products and/or services for which I received the grant, for the purpose of delivering the TakeCharge Greener Homes program and assessing my eligibility for the program.

☐ I authorize the Government of Canada, and the utilities operating on its behalf, to contact me to provide me with information on additional programs and services to reduce my energy use and increase energy savings.

The applicant and any spouse or common-law partner included on this application, must provide their signature below. Without this consent, your application for the TakeCharge Greener Homes Program will not be processed.

Name

Signature Today's Date

Do you have spouse or common-law partner? ☐ Yes ☐ No

Spouse Name

Spouse Signature Today's Date

Incomplete submissions may cause delays in processing.