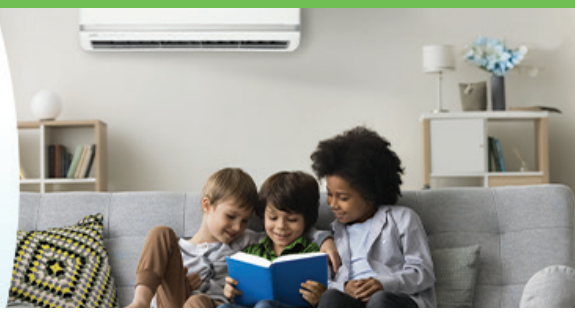
Program Application Form

Oil to Electric Incentive Program

Save up to $22,000



This is a pre-approval application. All applicants must receive a pre-approval from TakeCharge to be considered for an incentive.

Personal Information and Application Security

This application requires homeowner(s) to provide personal and sensitive information and should be completed and submitted by the homeowner(s) and not by any other parties unless they are trusted family member or impartial third party.

You are legally responsible for all information submitted in your name.

Risks of letting someone else complete your application:

- *Identity theft –your personal information could be mis-used for unauthorized purposes.*
- *Incorrect or false information – could lead to application denial, legal issues, or delays.*
- *Loss of privacy – your sensitive data (e.g., SIN, income, address, health info) may be exposed, shared, or stored improperly.*

By continuing, you confirm that:

- *You understand the importance of protecting your personal information.*
- *All information provided is accurate and submitted by you or with your full knowledge and consent.*

Remember: never share passwords, banking details, or any information not explicitly requested on this application. TakeCharge will never ask for your banking details or passwords.

Step 1: Eligibility

- You have an oil or propane heated home.
- You are the home owner and the home has an active electricity account.
- You meet income eligibility. See final page of application for income chart.
- Your home must be on a permanent foundation, intended as a primary residence in Newfoundland and Labrador, and used year-round. New homes are not eligible.
- Your home must be connected to the island or Labrador's interconnected electricity grid.
- Only projects completed after April 1, 2023 are eligible.

Step 2: Required Documentation

- Quote from a participating installer. Quote must include technology model number(s), electrical costs, labour and materials.
- Picture of oil tank HOST tag. The HOST tag number can be found on the small brass tag attached to the tank's vent pipe.
- Picture of oil tank Serial number. The Serial number is located on the tank's data plate or stamped directly on the tank.
- A statement from your oil company for a **consecutive 12-month period** within two years of your application date that shows a minimum consumption of 500 litres of oil.
- A statement from your propane company for a **consecutive 12-month period** within two years of your application date that shows a minimum consumption of 1,500 litres of propane. (Propane heated homes only).
- Before an incentive can be issued, a participating installer is required to submit a before and after picture of the oil tank, a before and after picture of the electrical panel, after picture of the new technology installed and other eligible expenses such as electricity panel box upgrade.

Step 3: Customer Information

First name _____ Last name _____

Street Address _____

Mailing Address _____

City/Town _____

Postal Code _____ Province _____

Daytime Phone Number _____

Other Phone Number _____

Email Address _____

Email is the preferred form of communication and will speed up the processing of your application. You may list an email of a third party representative and authorize them to communicate on your behalf.

Who is your electricity utility?

☐ Newfoundland Power ☐ Newfoundland and Labrador Hydro

Electricity Account Number

☐ I agree to receive correspondence from my electric utility or provincial government containing news, updates and promotions regarding electric service and related services and programs. You can withdraw your consent at any time. Please refer to our Privacy Policy or contact us for more details.

☐ I understand that if I am pre-approved for an Oil to Electric Incentive that it will be held in my name for 365 days from the pre-approval date. I have 365 days from this pre-approval date to install the eligible product, properly remove the existing oil tank, provide proof of the oil tank removal and forward all final documents as required.

Participants of this program will be automatically enrolled in possible future residential demand response programs facilitated by the Utilities, with an opt-out provision available to customers that do not wish to be enrolled. Participants of the demand response program will be provided networkable thermostats, often referred to as "smart" thermostats. The Utilities will contact the customer prior to the start of any new programs they are to be enrolled in, to confirm participation and provide further details.

Step 4: House and Project Details

What is your current primary heating type?

☐ Oil	☐ Propane

What is your current secondary heating type?

☐ None	☐ Propane
☐ Oil	☐ Mini/Multi-split Heat Pump
☐ Wood	☐ Electric
☐ Other (please specify):	

Do you own your home? ☐ Yes ☐ No

Is your home your primary residence or a rental property?

☐ Primary ☐ Rental *(Eligible rental property owners can receive incentives through the general stream to help transition a maximum of two (2) rental properties from oil to electricity-based heat.)*

What is your house type?

☐ Detached	☐ Attached	☐ Mobile/Modular

What is the square footage of your home (sq.ft.)?
This is the square footage of all levels (above ground and below) combined.

How many levels in your home?
This includes levels above ground and below.

Oil Tank Details:

Host Tag #: Serial #:

Expiry Date:

Do you plan on disposing: ☐ or selling: ☐

Installer Information**

Installer Name

Company Name

Phone Number

Email Address

What technology or technologies are you installing?
Please select all that apply:

☐ Multi-split Heat Pump(s)	☐ Mini-split Heat Pump(s)*
☐ Central Heat Pump	☐ Electric Boiler
☐ Electric Furnace	

Electric resistance baseboard and convection heaters are only eligible as back-up for a whole-home heat pump system.

*Although mini-split heat pumps are an eligible technology, the whole home heating requirement effectively means that less than 1% of houses can achieve whole home heating with a single mini-split.

***The credentials of participating installers have been verified prior to listing. However, this information is provided on an "as is" basis without warranty of any kind, whether express or implied. Newfoundland Power and Newfoundland and Labrador Hydro (the "Utilities") do not endorse any one specific individual or company and we make no guarantee or warranty regarding the completeness of this list. The Utilities make no representation or warranty, and assume no liability with respect to the quality, safety, or performance of work performed by installers or the equipment or appliances installed, and expressly disclaim any such representation, warranty or liability. The Utilities reserve the right to modify this list with no obligation to provide notice of such changes.*

Step 5: Canada Greener Homes and Oil to Heat Pump Affordability Initiatives

This question is for the purpose of calculating eligible grants. If you are an income-qualified homeowner that has already received a rebate for a heat pump from the Greener Homes Initiative prior to April 1, 2023 you are ineligible for the Oil to Electric Incentive Program.

Have you received a rebate for a heat pump from the Canada Greener Homes Initiative prior to April 1, 2023?

☐ Yes ☐ No *Note: Responding yes to this question could deem you inelgible for the Oil to Electric Incentive Program.*

Please indicate amount received

Application Number

Other information you would like to share about the status of your Canada Greener Homes or Oil to Heat Pump Affordability Initiatives application:

Step 6: Declaration:

☐ I declare that I am a permanent resident of Newfoundland and Labrador and the homeowner. The information on this form is, to the best of my knowledge, accurate and complete. I intend to carry out the work as described above. I acknowledge that this incentive does not constitute an endorsement or approval by Newfoundland Power and Newfoundland and Labrador Hydro or its employees of any goods or services furnished or rendered in connection with said work. I agree to the terms and conditions of the rebate program as presented below.

☐ I/we as a customer(s) of Newfoundland Power or Newfoundland and Labrador Hydro, hereby consent to the release, by the Canada Revenue Agency to an official of Newfoundland Power or Newfoundland and Labrador Hydro, of personal information from my/our most recent income tax returns, and, if applicable, other required personal taxpayer information about me/us, whether supplied by me/us or [by a third party]. The personal information will be relevant to, and used solely for the purpose of determining and verifying my/our eligibility and entitlement for the Oil to Electric Incentive Program and will not be disclosed to any other organization without my subsequent approval.

☐ I/we understand that this authorization is valid for the current taxation year. I have given this consent voluntarily and I am aware that it may be revoked in writing (TakeCharge, 55 Kenmount Rd, St. John's, NL A1B 3P6) or by email (OiltoElectric@TakeChargeNL.ca) at any time, except where action has already been taken.

☐ I authorize Natural Resources Canada and the Government of Newfoundland and Labrador and the utilities operating on their behalf to share my personal information, on a need-to-know basis, including financial information such as the amount of any grant I received under the Canada Greener Homes Initiative (CGHI) and the products and/or services for which I received the grant for the purpose of delivering the Oil to Heat Pump Affordability program and assessing my eligibility for the programs.

Why did you decide to convert to electricity?

☐ Environmental concerns	☐ Current cost of oil	☐ Oil tank needed to be replaced	☐ Other

The applicant and any spouse or common-law partner listed on this application, must provide their signature and social insurance number below. Without this consent, your application for the Oil to Electric Incentive Program will not be processed.

Name

Social Insurance Number (SIN)

Birth Date Day Month Year

Signature Today's Date

Do you have spouse or common-law partner? ☐ Yes ☐ No

Spouse Name

Spouse Social Insurance Number (SIN)

Spouse Birth Date Day Month Year

Spouse Signature Today's Date

Number of people in your household

☐ I authorize the Government of Newfoundland and Labrador and the utilities operating on their behalf to contact me to provide me with information on additional programs and services to reduce my energy use and increase energy savings.

What incentive stream do you fall under?

☐ Income-qualified ☐ General

☐ Yes, to the best of my knowledge, my household/family meets the selected income eligibility requirements.

How did you hear about this Incentive?

Incomplete submissions may cause delays in processing.

Signature of Customer Date

☐ I agree to the terms and conditions of the incentive program as presented below.

Terms and Conditions: To be eligible for this incentive, all required information must be completed, including a valid electricity account number. Your home and fuel switching project must meet all eligibility requirements. Offer subject to change or cancellation without notice. Please allow up to 8 weeks for processing. Newfoundland Power and Newfoundland and Labrador Hydro will not honour warranties and guarantees, and are not responsible for any damage caused by the installation of these products. Newfoundland Power and Newfoundland and Labrador Hydro may visit your home and verify your project at any time within 24 months from when the incentive was processed.

Income Qualification

Number of persons*	Income-Qualified**	General
1 person	$37,375 or less	Over $37,375
2 persons	$73,600 or less	Over $73,600
3 persons	$104,650 or less	Over $104,650
4 persons	$131,100 or less	Over $131,100
5 persons	$136,850 or less	Over $136,850
6 persons	$136,850 or less	Over $136,850
7 persons	$136,850 or less	Over $136,850

** The number of persons living in the home is defined as the homeowner(s) (a maximum of two) and any other individuals living in the household year-round at the time of application.*

*** Defined as notice of tax assessment form line 23600 (net income) less line 43500 (tax payable)*

Available Incentives	Income Qualified	General
Electric Furnace	Save up to **$10,000**	Save up to **$5,000**
Electric Boiler		
Multiple Mini-Split Heat Pumps	Save up to **$18,000***	Save up to **$6,500**
Multi-Split Heat Pump		
Central Heat Pump	Save up to **$22,000***	Save up to **$9,000**

**If you have already received a rebate for a heat pump from the Greener Homes Initiative prior to April 1, 2023 you are ineligible for an Oil to Electric heat pump incentive.*

Electric resistance baseboard and convection heaters are only eligible as back-up for a whole-home heat pump system.

How to apply?

Apply by mailing to the utility that issues your electricity bill or online at **TakeChargeNL.ca/OiltoElectric**.

NEWFOUNDLAND POWER A FORTIS COMPANY

Oil to Electric Incentive Program
Newfoundland Power
P.O. Box 8910
St. John's, NL A1B 3P6

newfoundland labrador hydro

Oil to Electric Incentive Program
Newfoundland & Labrador Hydro
P.O. Box 12400
St. John's, NL A1B 4K7

Rebates through the Oil to Electric Incentive Program are delivered in partnership with the Federal and Provincial Governments.

Newfoundland & Labrador

Funded in part by:
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Canada